ST. CLOUD ROTARY'S SUMMERTIME by GEORGE!

Middle Town Market FOOD VENDOR Application & Agreement

2026 Season | June 17 - August 12 (9 weeks) | Wednesdays 5:30 – 9:00 pm

Middle Town Market vendors invite guests to eat, shop, learn about the community and have fun! You'll find a delicious variety of freshly prepared meals, snacks, desserts, and beverages.

TO BECOME A VENDOR, complete the application below and read the rules and regulations attached. **NOTE:** Submission of the application is not a guarantee of participation. Someone from the Rotary will notify you by phone or email 2-4 weeks after the application is received.

Contact Person: _____ Business Name: _____

Mailing Address: _____ City, State Zip: _____

Phone: _____ Cell Phone: _____

Email: _____Website: _____

Food Vendor Business License # _____ MN Sales Tax # _____

PUBLICITY: First-time vendors, please provide photos of your food truck/vending unit or provide your website address. Electronic photos of your booth and/or items for sale are optional but appreciated. The Rotary reserves the right to use your photos or take photos to promote Middle Town Market and Summertime by George!

INDICATE FOOD VENDOR TYPE: ☐ FOOD PREPARED ON SITE ☐ HOMEMADE PRE-PACKAGED FOOD

FEES: **$100 PER WEEK/PER SPACE FOR ON-SITE FOOD PREPARATION**
$50 PER WEEK/PER SPACE FOR HOMEMADE PRE-PACKAGED FOOD
NOTE: A MINIMUM OF $300 is due upon submission of the application.
Payments are due in full once you are approved. We can accept post-dated checks if necessary.

FOOD VENDORS must apply for the entire 9-week season.

☑ June 17	☑ July 1	☑ July 15	☑ July 29	☑ August 12
☑ June 24	☑ July 8	☑ July 22	☑ August 5	

IMPORTANT! LIST ALL YOUR MENU ITEMS: **Attach a list** of each specific menu item you will sell. Once approved, items cannot vary unless re-approved by Rotary.

SPACE ASSIGNMENTS: One space is 12' wide x 11' deep. Vendors need to pay for each space they occupy. Assignment and placement of spaces is determined by the Rotary.

DESCRIPTION OF VENDING UNIT:

Width & Length _____ Include generator, hitch, signage, etc. in your measurements.

SELF-CONTAINED FOOD TRUCK: ☐ Food truck hitched to another vehicle. Vehicle must be unhitched in the market.
From which side(s) can you serve? ☐ Driver ☐ Passenger ☐ Front ☐ Back ☐ All Sides.
Do you need to send a vehicle "runner" to and from a restaurant/store during the event? ☐ YES ☐ NO

CANOPY TENT: (weighted down, **not** staked)
If you are vending from a tent, **ARE YOU PLANNING TO USE A GRILL?** ☐YES ☐NO
If you are vending from a tent, **ARE YOU PLANNING TO USE A GENERATOR?** ☐YES ☐NO **Model and size? _____**

ON SITE FOOD VENDOR:

I am signing up for ____ space(s) X $100 = $_____ X 9 weeks = $_____Total amount due with your application.

PRE-PACKAGED FOOD VENDOR:

I am signing up for ____ space(s) X $50 = $_____ X 9 weeks = $_____Total amount due with your application.

Enclosed is a check for $_____payable to the Rotary Club of St. Cloud or Summertime by George! LLC.

SEND APPLICATION, PAYMENT, AND PROOF OF INSURANCE POLICY TO:

St. Cloud Area Chamber of Commerce
Attn: SBG Middle Town Market
1411 W St Germain St #101
St Cloud, MN 56301
Hours: Monday - Friday from 7:30 a.m. - 4:30 p.m.

NOTE TO FOOD VENDORS: Once you are approved by the Summertime by George! Committee, each food vendor mobile food unit, food stand etc. must ensure compliance with the City of St. Cloud Health and Inspection Department's retail food licensing requirements. Outside of the event's applications and fees, the City of St. Cloud requires a plan review application and license application to be submitted at least 14 days prior to the first week of operating at the event. Further licensing questions concerns, or completed City of St. Cloud applications, may be submitted to Zoe Papalia-Beatty – Zoe.Papalia-Beatty@ci.stcloud.mn.us or 320-293-8684.

COMPLIANCE ISSUES:

- Only Coke beverages may be sold.
- All items must be prepared, displayed, and stored in accordance with the MN Dept. of Agriculture, the MN Dept. of Health, Stearns County Environmental Services and the City of St Cloud Health and Licensing Dept.
- All producers of processed food items are required to adhere to all laws pertaining to the production and selling of such goods, and the products must be sold with a valid processing license ad comply with all MN labeling laws.
- Sales of alcohol are prohibited at vendor booths in the Middle Town Market.
- **Permits:** All permits and licenses required are the sole responsibility of the vendor.

INSURANCE REQUIREMENT:

The Vendor has and will maintain during the Event an insurance policy for Comprehensive General Liability insurance in the combined amount of a least $1,000,000 (per occurrence and in aggregate, and that the policy will name the Rotary Club of St. Cloud and its subsidiary Summertime by George!, LLC as additional insureds.

WORKERS EMPLOYMENT REQUIREMENTS:

It is the sole responsibility of the Vendor to comply with all local, state and federal employment requirements.

FOOD VOUCHERS:

The Rotary occasionally distributes food vouchers to sponsors, performers, and other guests to bring customers to the Middle Town Market food vendors. Vendors will receive the full value (100%) of the vouchers used and will be reimbursed at the end of the season. Vendors must sign the backs of each voucher to assure their reimbursement. A Summertime by George volunteer will collect the vouchers at the end of the evening.

VENDOR AGREEMENT, WAIVER AND RELEASE:

I have read, understand, and agree to the Terms of Agreement, Waiver and Release and the Vendor Rules and Responsibilities. I have also read the Rotary's Mission, Policy, and Guiding Principles and the Selection Criteria for Vendors.

Vendor Signature: _____ **Date:** _____
Questions? Email: sbgmarketplace@gmail.com

ROTARY SIGNATURE

Accepted by a duly authorized representative of the Rotary Club of St. Cloud a Minnesota, nonprofit corporation, and its subsidiary Summertime by George! LLC.

Signature: _____ **Print Name** _____

Title: Co-Chair of the Middle Town Market at the Event **Date:** _____